

Enterprise Systems 2 | Essential Workplace Team-Building Skills Training

The screenshot displays an eLearning course interface with two pages. The left page, titled "OBJECTIVE 8 GIVE REASONS FOR STUDYING ENGINEERING ETHICS", includes a diagram of an engineer in a blue coat standing in the center, with six boxes connected to them by lines: "FAMILY", "EMPLOYER", "SOCIETY AND PUBLIC INTEREST", "ENVIRONMENTAL CONCERNS", "CLIENTS AND CUSTOMERS", and "PROFESSIONAL SOCIETY". Below the diagram is the caption "Figure 14. Engineering Practice Inter-Relationships" and a paragraph explaining that all good engineers must respect and require others to abide by good ethical practices. The right page, titled "OBJECTIVE 9 DESCRIBE TEN ETHICAL GUIDELINES ENGINEERS USE TO MAKE DECISIONS", lists ten guidelines: 1. Protect the public safety, health, and welfare; 2. Perform duties only in areas of competence and training; 3. Perform honest work for employer and clients; 4. Avoid professional situations that present conflicts of interest; 5. Be involved in civic and community activities; 6. Do not accept bribes, or gifts that would interfere with one's engineering judgment; 7. Respect the environment; 8. Report all financial, discipline, or illegal activities to appropriate authorities; 9. Engineers shall be objective and truthful in professional reports, statements, or testimony. They shall include all relevant and pertinent information in all such documents; 10. Engineers' designs, data, records, and notes referring exclusively to an employer's work are the employer's property.

eLearning Course: E11902

The Enterprise Systems 2 eBook (E11902) concept of organizing work groups into teams is an exciting development. Essential Workplace Team-Building Skills Training has energized today's enterprises and played a key role in enabling companies to compete in the highly competitive global economy. Working on teams has enabled people to work more efficiently and effectively. It has also made work a lot more fun and rewarding for many people.

This online course covers many valuable topics including: why teams work; interpersonal skills; successful team characteristics; conducting team meetings; idea generation tools; problem-solving analysis; design analysis concepts; product design analysis; engineering ethics; patenting; and product evolution.

Teach Team Building Skills

How is Team Building in the Workplace Carried Out?

The decision to create a team is most often made by management. Their first step is to decide what type of team (e.g. cross-functional, departmental, product creation, or process improvement) to create and what its purpose or goal will be. Next, management will normally select the team leader, although sometimes the team members will select the team leader. Management may also select a core group of members to start the group, or even all the members. In some cases, the team leader or core members will select the remaining members. Selection of members may or may not have been voluntary.

The team leader should get an agreement with management on a number of points. These include:

- Ground rules the team will have to follow.
- Type of reporting to management and any other parties that might need to be informed and how often.

- Resources that might be available.
- The level of authority the team will have to make decisions and carry them out.

This last point is critical. Many teams have begun their mission with tremendous excitement and creativity, only to become very unhappy when their solution isn't carried out. It's important to remember purpose and process are two of the characteristics necessary to make the team successful.

Access eBook Online Curriculum

Enterprise Systems 2 Allows Online Access to Curriculum

As an online option to printed curriculum, Amatrol's eBooks look like a real book and allow users to flip between pages with ease. Enhanced with features, such as keyword searches and zoom controls, Amatrol's eBooks enable a user to quickly locate and view information, making this online format an efficient learning tool. Available online through Amatrol's Learning Management System (LMS), this comprehensive curriculum advances learners' understanding of concepts at the click of a button. High quality graphics paired with hands-on, applied skills keep learners focused and engaged in their work. Amatrol's eBooks allow courses to be taken completely online anywhere with an internet connection!

Additional Info

Requires:

- Computer ([see Computer Requirements](#))

Options:

- Enterprise Systems 2 Learning System (96-ES2)

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